

## ADDENDUM NO. 1

**TENDER NUMBER: OAG/OT/20/2023-2024 - TENDER NAME: CISCO UNIFIED  
COMMUNICATION MANAGER (CUCM) AND RELATED ITEMS SUPPORT.**

Reference is made to the above mentioned tender which was published on the Public Procurement Information Portal [www.tenders.go.ke](http://www.tenders.go.ke) and on the Office of the Auditor-General's website [www.oagkenya.go.ke](http://www.oagkenya.go.ke) on 20 February 2024. We wish to make the following clarifications:

S/No.	Section in the Tender Document	Requirement/Query	Clarification
1.	<b>TECHNICAL EVALUATION CRITERIA 2b – BIDDERS QUALIFICATIONS</b>	<p><b>Financial strength - (30Marks):</b>  Certified copies of Audited Financial reports for the last three years 2022(where applicable) 2022, 2021 and 2020  (Financial strength shall be pegged on the following ratios: liquidity and Gross profit ratios)</p>	<p><b>Amended to Read:</b>  Certified copies of Audited Financial reports for the last three years 2023(where applicable) 2022, 2021 and 2020  (Financial strength shall be pegged on the following ratios: liquidity and Gross profit ratios)</p>
2.	<b>TECHNICAL EVALUATION CRITERIA 2b – BIDDERS QUALIFICATIONS</b>	<p><b>Firm's Experience</b>  Proof of satisfactory service previously executed relating to similar assignment in the last five (5) years. Submit <b>three (3) reference letters</b> supported by either a copy of signed Contract or signed Service Order from <b>three (3) different clients</b>.</p>	<p><b>Amended to Read:</b>  Proof of satisfactory service previously executed relating to similar assignment in the last five (5) years. Submit <b>three (3) reference letters</b> supported by either a copy of signed Contract or signed Service Order or Completion Certificates from <b>three (3) different clients</b>.</p>
3.	<b>Tender Closing/opening date</b>	<p>Tender Closing/opening date  <b>1 March 2024</b> Time 11 a.m.</p>	<p><b>Changed to:</b>  Closing/Opening date <b>5 March 2024</b> Time 11a.m.  Venue is <b>Anniversary Towers 9<sup>th</sup> Floor Classroom</b>.</p>

All other terms and conditions remain unchanged.

**Deputy Auditor-General - Corporate Services**  
**For: The Auditor-General.**

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