

## ADDENDUM NO. 1

**TENDER NUMBER: OAG/OT/31/2023-2024 - TENDER NAME: PROVISION OF INTERNET AND SOFTWARE DEFINED - WIDE AREA NETWORK (SD-WAN) SERVICES (RE-ADVERTISEMENT)**

Reference is made to the above mentioned tender which was published on the Public Procurement Information Portal [www.tenders.go.ke](http://www.tenders.go.ke) and on the Office of the Auditor-General's website [www.oagkenya.go.ke](http://www.oagkenya.go.ke) on **9 May 2024**. We wish to make the following clarifications:

S/No	Section in the Tender Document	Requirement/ Query	Clarification
1.	<b>SECTION II - TENDER DATA SHEET (TDS)</b>  <b>ITT.4.1</b>	Maximum members in the joint venture (JV) <b>N/A</b>	<b>Amended to read:</b>  Maximum members in the joint venture (JV) <b>Two (2)</b>
2.	<b>TECHNICAL EVALUATION CRITERIA 2a - TECHNICAL SPECIFICATIONS</b>	Based on the tender requirements in the technical evaluation criteria Section 2a (ii) Dedicated Cloud Domain Hosting Platform (Page 223/320) Technical Specifications: <b>Tier 1 in Telecommunication - Vendor should be in the category of Tier 1 in Telecommunication (attach supporting evidence).</b>	<b>Bidders should demonstrate that they control traffic that passes through the cables. If bidders intend to use other parties' infrastructure, the bidders should therefore, declare the shared infrastructure and present a signed infrastructure sharing agreement. The bidders should further demonstrate how downtime events in the shared infrastructure shall be dealt with because the office will only deal with the bidder and not third parties.</b>

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		Whether the requirement can be expunged from the tender.																																																																									
3.	Internet Bandwidth & Domain Hosting Price List  Page 271	Numbering of Isiolo Regional Office as 43	Amended to read:  Numbering of Isiolo Regional Office to be 41																																																																								
4.	SECTION 5. – REQUIREMENT S	The Proposed WAN and Internet bandwidth  Capacity (Mbps)	Amended to read: <table border="1"> <thead> <tr> <th>S/n</th> <th>Link Description</th> <th>Location</th> <th>Capacity (Mbps)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Anniversary Towers (HQ)</td> <td>HQ - Nairobi</td> <td>300</td> </tr> <tr> <td>2</td> <td>Ambank House Office</td> <td>Nairobi</td> <td>60</td> </tr> <tr> <td>3</td> <td>Nyayo House Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>4</td> <td>City Hall Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>5</td> <td>Supreme Court Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>6</td> <td>KENCOM Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>7</td> <td>Sheria House Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>8</td> <td>Foreign Affairs Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>9</td> <td>Jogoo House B Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>10</td> <td>Treasury Building Office</td> <td>Nairobi</td> <td>20</td> </tr> <tr> <td>11</td> <td>Bima House - Nairobi Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>12</td> <td>Times Towers (KRA) Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>13</td> <td>Co-operative House Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>14</td> <td>Kenya Railways Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>15</td> <td>Kilimo House Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>16</td> <td>Afya House Office</td> <td>Nairobi</td> <td>10</td> </tr> <tr> <td>17</td> <td>Maji House Office</td> <td>Nairobi</td> <td>10</td> </tr> </tbody> </table>	S/n	Link Description	Location	Capacity (Mbps)	1	Anniversary Towers (HQ)	HQ - Nairobi	300	2	Ambank House Office	Nairobi	60	3	Nyayo House Office	Nairobi	10	4	City Hall Office	Nairobi	10	5	Supreme Court Office	Nairobi	10	6	KENCOM Office	Nairobi	10	7	Sheria House Office	Nairobi	10	8	Foreign Affairs Office	Nairobi	10	9	Jogoo House B Office	Nairobi	10	10	Treasury Building Office	Nairobi	20	11	Bima House - Nairobi Office	Nairobi	10	12	Times Towers (KRA) Office	Nairobi	10	13	Co-operative House Office	Nairobi	10	14	Kenya Railways Office	Nairobi	10	15	Kilimo House Office	Nairobi	10	16	Afya House Office	Nairobi	10	17	Maji House Office	Nairobi	10
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			18	NHIF Building Office	Nairobi	10
			19	Ardhi House Office	Nairobi	10
			20	Public Works Office	Nairobi	10
			21	Transcom House Office	Nairobi	10
			22	NSSF Building Nairobi -Block C Office	Nairobi	10
			23	NSSF Building Nairobi - Block B Office	Nairobi	10
			24	NSSF Building Nairobi - Block A Office	Nairobi	10
			25	Embu-Labour House Office	Embu	10
			26	Embu Regional Office	Embu	30
			27	Nyeri Regional Office	Nyeri	30
			28	Nyeri-AFC Building Office	Nyeri	10
			29	Garissa Regional Office	Garissa	30
			30	Mombasa-KPA Building Office	Mombasa	10
			31	Mombasa KRA(Customs) Office	Mombasa	10
			32	Mombasa-Bima House Office	Mombasa	30
			33	Mombasa NSSF Building Office	Mombasa	10
			34	Machakos Regional Office	Machakos	30
			35	Nakuru Regional Office	Nakuru	30
			36	Eldoret Regional Office	Eldoret	50
			37	Kakamega Regional Office	Kakamega	30
			38	Kisumu Regional Office	Kisumu	30
			39	Homa Bay Regional Office	Homa Bay	30
			40	Kericho Regional Office	Kericho	30
			41	Isiolo Regional Office	Isiolo	30
			01	Dedicated Cloud Domain Hosting Platform		

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5.	<b>Tender Closing/Opening date</b>	Tender Closing/Opening date <b>23 May 2024 Time 11.00a.m.</b>	<b>Changed to:</b> Closing/Opening date <b>28 May 2024 Time 11.00a.m.</b>  Venues remains the same.

All other terms and conditions remain unchanged.

**Deputy Auditor-General - Corporate Services**  
For: The Auditor-General.

**Office of the Auditor-General, Anniversary Towers P. O. Box 30084-00100, Nairobi, Kenya Tel: +254203214000. Website: [www.oagkenya.go.ke](http://www.oagkenya.go.ke) Email: [info@oagkenya.go.ke](mailto:info@oagkenya.go.ke)**



Office of the Auditor-General Kenya



@OAG\_Kenya

## **PROCUREMENT PRIVACY NOTICE**

### **What is personal information?**

"Personal information" means any information that can be used to identify a person or an individual who is reasonably identifiable. Examples of Personal Information we collect include: names, addresses, email addresses, phone and identification numbers, salutation, Nationality. In general terms, this includes information that personally identifies you either directly (e.g. your name) or indirectly.

"processing" means any operation or sets of operations which is performed on personal data or on sets of personal data whether or not by automated means, such as

- (a) collection, recording, organisation, structuring;
- (b) storage, adaptation or alteration;
- (c) retrieval, consultation or use;
- (d) disclosure by transmission, dissemination, or otherwise making available; or
- (e) alignment or combination, restriction, erasure or destruction.

### **What personal data do we collect?**

The information that we may collect and process includes but is not limited to the following:

- i. information about your staff's career history, or education.
- ii. Any identifying name, number, mark, email address, street name, phone number, or other specific designation given to the person.  
the individual's name, if it is present along with additional personal information about the individual or if the revelation of the name alone would provide information about the individual.
- iii. details regarding the race, information about a person's contained in their CVs and CR 12; it may include information about their nationality, ethnic, or social origin;
- iv. Emails that the sender directly or implicitly designates as private or confidential, as well as follow-up messages that would divulge the original email's contents;
- v. the ideas or viewpoints of another person regarding the person.

### **How do we collect your personal data?**

Most of the personal information we process is provided to us directly by the bidding company in the bids or by members of staff during the procurement process.

### **How will we use your personal data?**

The information we collect will depend on the reasons for which it is collected and used. This might differ in our various interactions. We will only collect information that we need

for procurement purposes and for the performance of a contract once the procurement process is completed.

#### **How do we keep your personal data safe?**

The Personal Information provided is stored in a manner that reasonably protects it from misuse and loss and from unauthorized access, modification or disclosure.

When your Personal Information is no longer needed for the purpose for which it was obtained, we will take reasonable steps to destroy or permanently de-identify your Personal Information. However, most of the Personal Information is or will be stored in client files which will be kept by us for the period prescribed in the Document Archiving and Retention Policy.

#### **Whether we share personal data with third parties**

We may disclose personal information to third parties in accordance with the Data Protection Policy, other government institutions in the execution of their statutory or constitutional mandates, our external auditors, contractual service providers when necessary and where you would reasonably expect us to disclose your information.

#### **What are the data protection rights of individuals?**

When a company provides personal data to us, their staff have certain rights available to them in relation to that data. These rights are outlined below and can be exercised by contacting the Data Protection Officer, indicating which right the staff member wishes to exercise:

**Your right of access** - the individual has the right to ask us for copies of their personal information.

**Your right to rectification** - they have the right to ask us to rectify information they think is inaccurate. They also have the right to ask us to complete information they think is incomplete.

**Your right to erasure** - They have the right to ask us to erase their personal information in certain circumstances.

**Your right to object to processing** – they have the right to object to the processing of their personal data in certain circumstances.

**Your right to data portability** - They have the right to ask that we transfer the information provided to us to another organisation, or to themselves, in certain circumstances.

They are not required to pay any charge for exercising their rights. If they make a request, we have fourteen days to respond to you.

In the case of data portability, the individual is required to pay for the transfer and the process should be effected within 30 days.



Incase of any enquiries or complaints contact:  
Data Protection Officer  
Email: [dpo@oagkenya.go.ke](mailto:dpo@oagkenya.go.ke)  
Office of the Auditor General  
Anniversary Towers, University Way  
P. O. Box 30084-00100  
**NAIROBI**

**In case of complaints you can contact the Office of the Data Protection  
Commissioner**  
Office of the Data Protection Commissioner  
Communications Authority Centre  
[info@odpc.go.ke](mailto:info@odpc.go.ke)  
P.O Box 30920-00100  
G.P.O Nairobi

